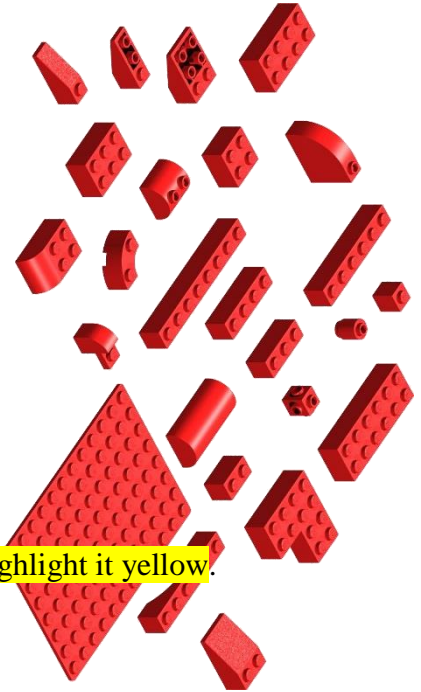


Name: _____

Period: _____ Date: _____



- _____ 1. Open the document named: *Lego*
- _____ 2. Save work like this example:
example: **1A-lego-last name**
- _____ 3. Type YOUR name at the top of the list
- _____ 4. **Bold** and **Center** the title
- _____ 5. Select #10 – Change the word bricks to pieces **and highlight it yellow.**
- _____ 6. Select #9 – Underline with a green dashed underline
- _____ 7. Select #8 - Use *Italics* and **Bold** and highlight in purple
- _____ 8. Select #7 - Change font to Rockwell
- _____ 9. Select #6 - Font size 6 and right align
- _____ 10. Select #5 - Change color of font to blue and use a light gradient
- _____ 11. Select #4 – Change Font to SMALL CAPS
- _____ 12. Select #3 - **Copy** / Paste below #3 (So you **should** have two #3s)
- _____ 13. Select #2 - **Cut** the title from the top and paste it at the end of #2
- _____ 14. Select #1 – Change font **Arial Rounded MT Bold**
- _____ 15. **Cut** the last two lines of text and paste them at the top where the title was.
- _____ 16. Make the new title **Bold** and Centered.
- _____ 17. **Insert an image** in the top part of the document that is something “lego-ish”
- _____ 18. Save your work again