

# Student Schedule




## Instructions:

1. Open MS Word
2. Save this blank document like the example below  
**Example: 1OWF-schedule-nelson**
3. Type your **Name / Period / Current Date** at the top (three lines / **Center aligned**)
5. Use a TABLE to create your class schedule (**all periods**).
6. Include the following information:
  - Header (top line of table): Period / Room / Class / Teacher
  - For alternating classes, lists them on two different lines  
 Example: 2OWF  
 2ETR
  - Add appropriate Word Art. This could be your name or some other appropriate phrase.
  - Add an appropriate Clip Art
  - Format the table to make it look “Pretty” (and readable)

Use the sample below as your guide for this project

## Sample:



Henry Student  
 Period 1  
 Feb. 11, 2010

# Henry's Schedule

Period	Room	Class	Teacher
TA	205	TA	Mrs. Manners
1	210	Math	Mr. Digit
2 OWF	428	PE	Mr. Coach
2 ETR	236	Computer	Mr. Geek
3	218	Science	Ms. Beaker